

# HAVE YOU ORDERED YOUR VOLUME FOUR BINDER YET?

IF YOU HAVE NOT ASKED FOR THE BINDERS TO BE SENT TO YOU AUTOMATICALLY, DO SO NOW, AND ENSURE THAT YOUR COPIES OF THE HOME COMPUTER ADVANCED COURSE ARE KEPT PROPERLY BOUND AND IN GOOD CONDITION FOR YEARS TO COME.

BY TICKING THE BOX OPPOSITE, YOU WILL BE SENT BINDER NUMBER 4.

PLEASE SEND ME MY VOLUME 4 BINDER NOW. I ENCLOSE A CHEQUE/POSTAL ORDER FOR £3.95 (WHICH INCLUDES POSTAGE AND PACKING).

BY TICKING THE OTHER BOX AS WELL, YOU WILL BE SENT SUBSEQUENT BINDERS FOR YOUR COLLECTION.

I WOULD ALSO LIKE TO RECEIVE FUTURE BINDERS AS THEY ARE ISSUED. I UNDERSTAND THAT I WILL RECEIVE A PAYMENT ADVICE FOR £3.95 (WHICH INCLUDES POSTAGE AND PACKING) WITH EACH BINDER. IF I AM NOT SATISFIED WITH THE BINDER, I CAN RETURN IT TO YOU, WITHIN 14 DAYS, AND OWE NOTHING.

**NO STAMP NECESSARY.**  
JUST FOLD UP THE PAGE AS INDICATED, REMEMBERING TO ENCLOSE YOUR CHEQUE/POSTAL ORDER MADE PAYABLE TO ORBIS PUBLISHING, AND SEND TO US TODAY.

FOLD 2

FOLD 3

FOLD 4

FOLD 4

I enclose a cheque/postal order made payable to: Orbis Publishing Ltd. for a total of £\_\_\_\_\_ which I understand includes the cost of postage and packing.

NB: Please allow 28 days for the delivery of your binders.

When you have completed the order form fill in your name and address in the space provided.

Then cut along the dotted line to detach the page, enclose your cheque/postal order, and fold the page carefully – following the instructions to complete the reply paid envelope.

NO STAMP NECESSARY.

IF YOU ALREADY HAVE AN ACCOUNT NO. FOR YOUR BINDERS PLEASE FILL IT IN HERE.

Complete the section below with one letter or figure per space.

MR		INITIALS	SURNAME
MRS			
MISS			

ADDRESS & POST CODE

TELEPHONE NO. INCLUDING STD CODE OR EXCHANGE NAME

FOLD 4  
FOLDING  
INSTRUCTIONS

